UNIVERSITY OF APPLIED SCIENCES

THM
TECHNISCHE HOCHSCHULE MITTELHESSEN

www.thm.de/ersti

IMPORTANT INFORMATION

about online services
and study card

Dear freshman

Welcome to Technische Hochschule Mittelhessen University of Applied Sciences (THM). The following information is important for your studies.

With the following explanations and the information on our website we would like to make it easier for you to start your studies.

Please also note our website, **www.thm.de/ersti**,
and participate in **STEP, the introductory study programme.**
This precedes the official start of lectures.

For exchange students:
You only have to participate in the Orientation Days of the International Office, not in STEP. Further information can be found here **go.thm.de/exchange**

Introductory courses before the start of studies

To support you at the start of your studies, the THM offers one-week introductory courses before lectures actually begin: in mathematics, physics and chemistry. There are also courses in programming and scientific work with Office programmes. Detailed information and the link to register can be found here: **go.thm.de/brueckenkurse**

Activate your user account

To get access to the IT services of THM, you have to activate your THM user account once.

First log back in with your THM applicant account and your self-chosen password in E-Campus. Please enter your login data in the top right in the fields User ID and Password:
ecampus.thm.de

To activate your user account, first download the initial password as a PDF. You will find a PDF with your initial password to activate the user account here: **ecampus.thm.de → Mein Studium → Studienservice → Bescheinigungen**

At **ecampus.thm.de → Mein Studium → Studienservice → Personendaten** you can view your student ID number.
With your student ID number and your initial password you activate your user account:
www.thm.de/its → Benutzerkonto-Aktivierung

Please open the link **THM-Benutzerkennung aktivieren**, fill in the form for the user account and press send. Within a few seconds, a new page appears. **Please print this page as it contains your user I.D. and your THM email address.**

You can access your THM emails via Webmail service. Please find it on our homepage www.thm.de at Quicklinks.

Your user name and your own created password

are your login data for

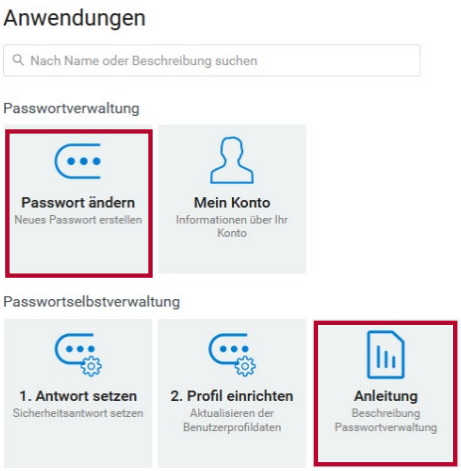
- E-Campus
- the learning platform "Moodle"
- checking your emails
- using PCs in library

and the prerequisite for using the Wi-Fi of THM.

Your THM user account persists over the entire term of your studies.

Password Self-Administration

The application "**Passwortselbstverwaltung**" represents the possibility to create a new password yourself, if you have forgotten your password.



This feature must be configured beforehand. Therefore, please read the guidance of "**Passwortselbstverwaltung**"

You can call the Password Self-Administration with the following link: go.thm.de/pwreset

This link will lead you to the page "**Passwortverwaltung**" . Please click "**Passwortverwaltung**" and log in with your user I.D. and your password. In the application "**Identity Manager**" you can now select "**Passwort ändern**" to generate a new password.

E-Campus for students

You need E-Campus for

- registering for exams and cancelling of exams
- printing the list of registered and canceled exams
- printing your enrolment documents of all your semesters at THM
- the certificate of study progress
- printing your performance list
- printing your data control sheet
- printing your module-summary
- a list of all modules offered at THM
- overview of semester fees to be paid
- your contact details
- changing your postal address
- various applications for study

Further information and FAQs about the student portal e-campus you can find on the following website: go.thm.de/ecampus.

Network password/Wi-Fi

To be able to access the university's Wi-Fi, you need a network password. You can create this by yourself on the IT service website at **www.thm.de/its** under the link **Netzpasswort setzen**

The Wi-Fi network eduroam is available at all THM locations. In addition to the network password, you need a user name to dial into eduroam, which is composed of the user ID and the realm of the THM „**@thm.de**" (**abcd12@thm.de**).

Instructions and help configuring your devices can be found at **www.thm.de/wlan** or directly at the office of InfoCenter THM.

Library

By activating your account, you accept the regulations for using our library and you are registered the following day.

After logging in, set your password for the library:
www.thm.de/bibliothek/medien/print-medien-ausleihen/bib-passwort-setzen

To use eMedia of the university library (ebooks, ejournals and databases) outside the university network, please follow these instructions:
www.thm.de/bibliothek/medien/emedien-nutzen/zugang-zu-emedien

The use of print media is described on the website of the university library:
https://www.thm.de/bibliothek/medien/print-medien-ausleihen/ausleihen-und-verlaengern

Your THM email address will be used for several email-services of the library, for example for reminders and new updates.
www.thm.de/bibliothek/20-service/73-e-mail-services

Our **bibChat** you can find on **go.thm.de/bibchat**

Quicklinks

via the button on the website **www.thm.de** you can quickly access many services relevant to your studies and information for students, e.g. E-Campus, Webmail and Moodle.

Study card

Functions:

- Student identity card
- Library card
- Ticket for rail-/road-network RMV & NVV (valid in combination with your ID/passport)
- Payment instrument for Mensa/Cafeteria etc.
- Electronic key card for defined doors and barrier systems at THM

Activate your study card

- Print your RMV & NVV ticket on your card at one of the on-campus terminals for tickets and ticket updates

- Initialise your card for payment in Mensa/Cafeteria at a defined terminal.

Your study card is valid after printing validity date on it (RMV & NVV ticket).

Charge your study card

- Top up the card with banknotes at the Studierendenwerk terminal. Minimum amount: 5 EUR.
- The card can also be loaded at the canteen cash desks in Giessen and Friedberg.

Information on canteens and cafeterias can be found on the following website: www.stwgi.de/essen-trinken

Location of terminals

These terminals are at your disposal:

- **Update terminals** (semester ticket and ID card validity)
- **Initialisation terminal of Studierendenwerk** (one-time activation)
- **Recharge terminal of Studierendenwerk** (means of payment)

To find the opening hours of the buildings, please refer to the website: go.thm.de/chipkarte

HELPING LINKS AND CONTACT

More information about online services of THM can be found here:
www.thm.de/its

Activate user account:
www.thm.de/its → Link „**Benutzerkonto-Aktivierung**"

Link to the semester and lecture periods:
www.thm.de/site/studium/sie-studieren/semester-und-vorlesungszeiten.html

Information about hall of residence:
www.stwgi.de/wohnen

Information on canteens and cafeterias
www.stwgi.de/essen-trinken

Information about library:
www.thm.de/bibliothek

For further information please contact:

InfoCenter THM, Campus Giessen
+49 (0) 641 309-7777

InfoCenter THM, Campus Friedberg
+49 (0) 6031 604-7777

info@thm.de
www.thm.de/info

You can also ask questions through our THM-Chat at www.thm.de.

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