THM
TECHNISCHE HOCHSCHULE MITTELHESSEN

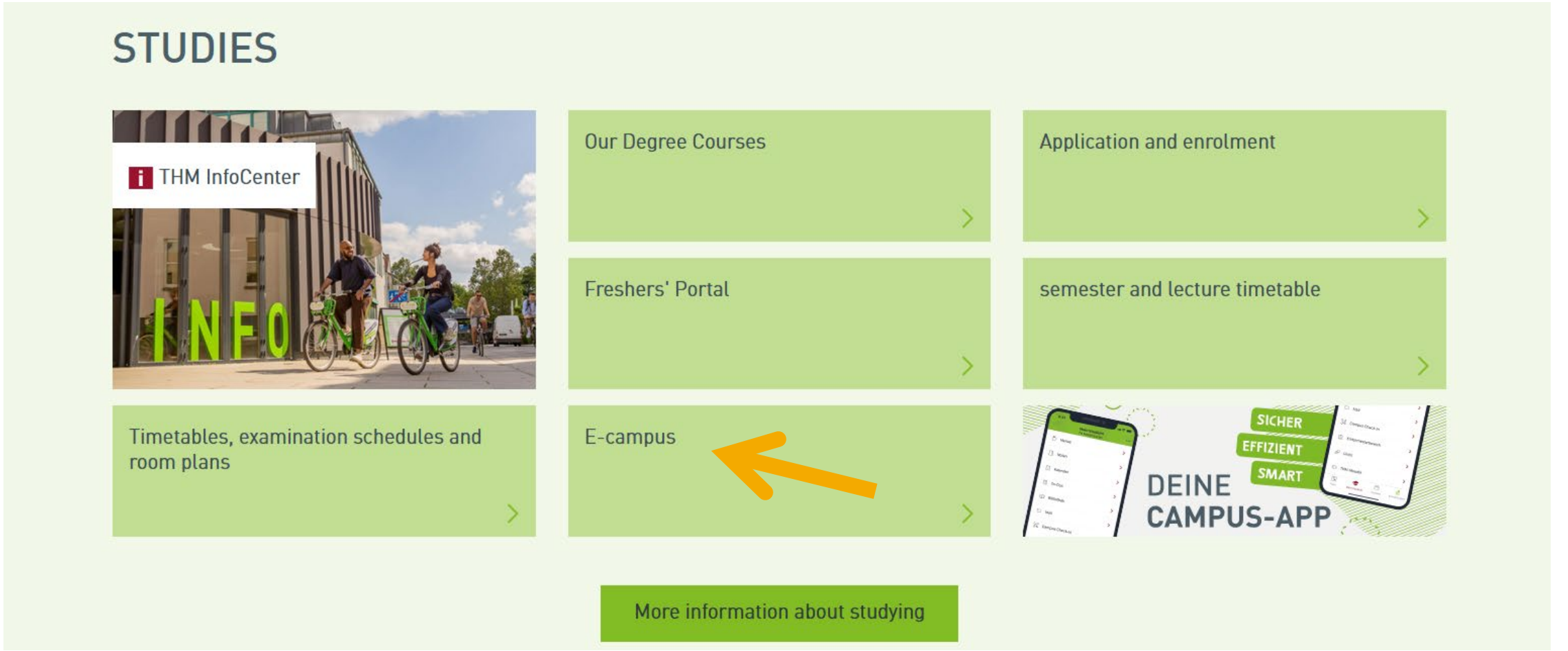
Welcome at THM

Introduction to E-Campus

E-Campus	Page
Activate the THM-Account	5
Landing page structure & navigation	8
Student Service: Check personal data	10
Change contact data	11
Bills and payments	12
Study certificate	13
Requests	15
Exam management → Register for exams	17
→ Checking registered exams	21
→ Deregister for exams	24
Module descriptions	27
Register for modules in other programs	31
Useful websites and support	34

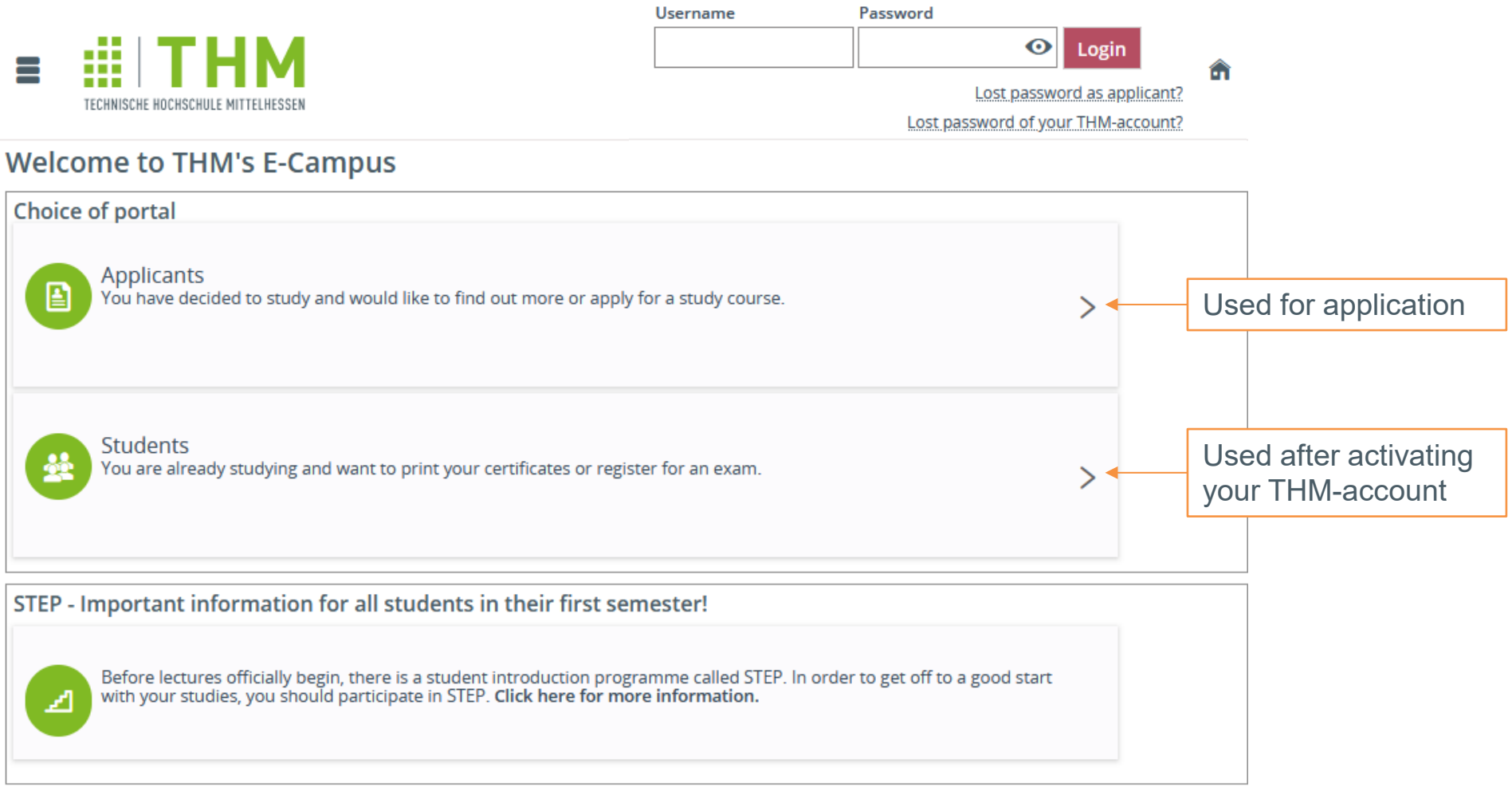
How to find the THM E-Campus?

www.thm.de → https://ecampus.thm.de



E-Campus - Landing page

E-Campus→ Log in

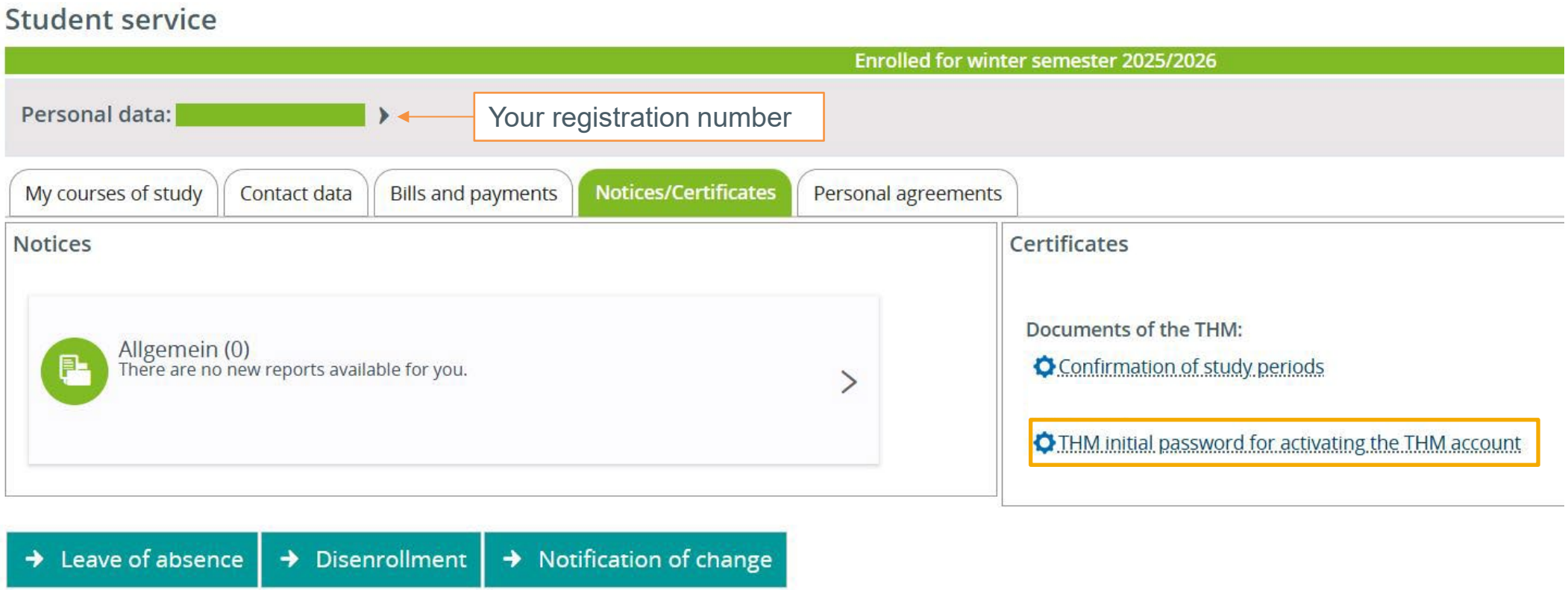


Used for application

Used after activating your THM-account

How to activate my THM account?

My studies → Student service → Notices/Certificates



How to use the initial password?

go.thm.de/aktivierung

THM initial password for activating the THM account

When you register for the first time at the Technische Hochschule Mittelhessen (THM), you will need an initial password in order to activate your THM account.

Initial password: yxXxxxyxx

Please note:

1. This document can only be downloaded in the first subject-based semester.
2. The data centre will provide you with your initial password within 24 hours after registration.
3. The self-registration account which you need for your application will remain active until the end of the registration phase at the THM.
4. Make sure that you use only your THM account once it has been activated.

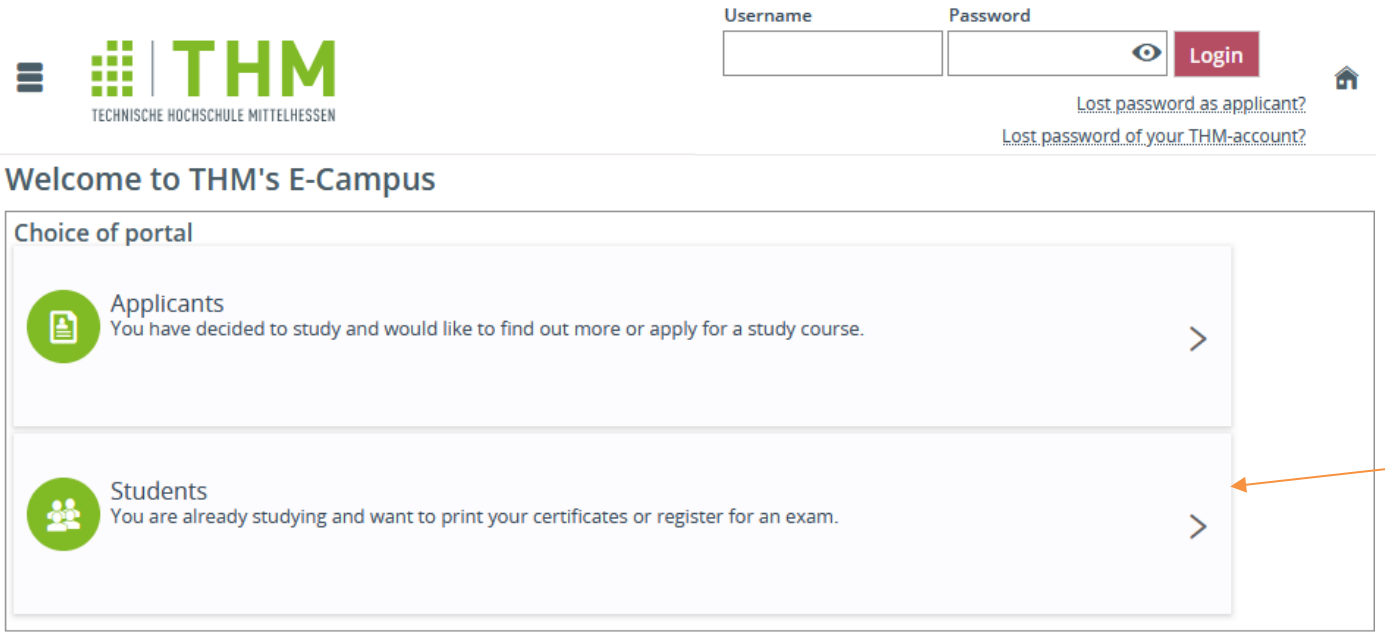
You will need your initial password and registration number to activate your THM account. You can find your registration number in the **E-Campus** of the university under the menu item “My studies → Student service → Personal data”. (see exemplary image)

To activate your THM account in order to use the central IT services of the THM, please keep to the instructions given on the following page:
https://go.thm.de/aktivierung

- Please keep the instructions given on the following page: go.thm.de/aktivierung
- You will need your initial password and your registration number
- Your initial password will be provided to you by the data center within 24 hours after enrollment

How to log in with my THM account?

E-campus → Landing page



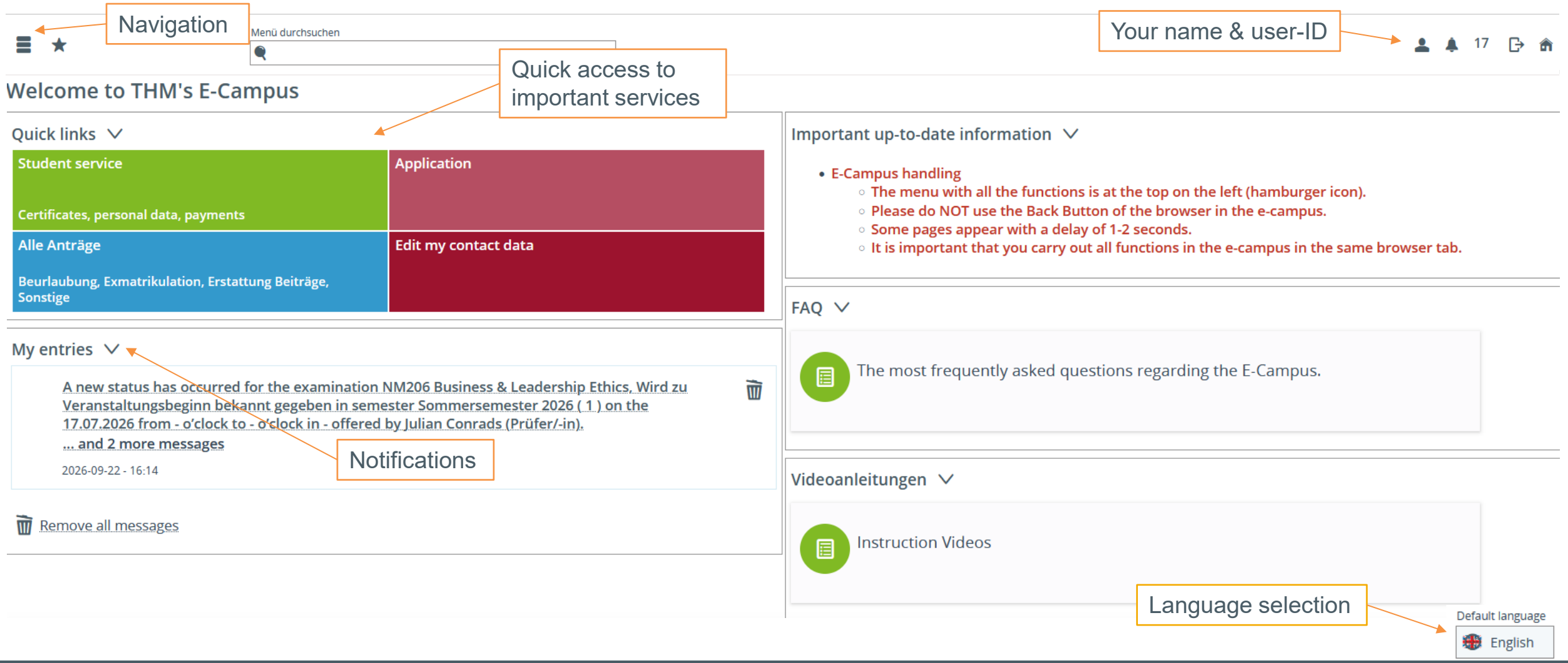
Used after activating your THM account

- Your applicant account will be deleted soon after your application. Make sure to activate your THM account!

- Always log in with your THM user-ID written in lowercase!

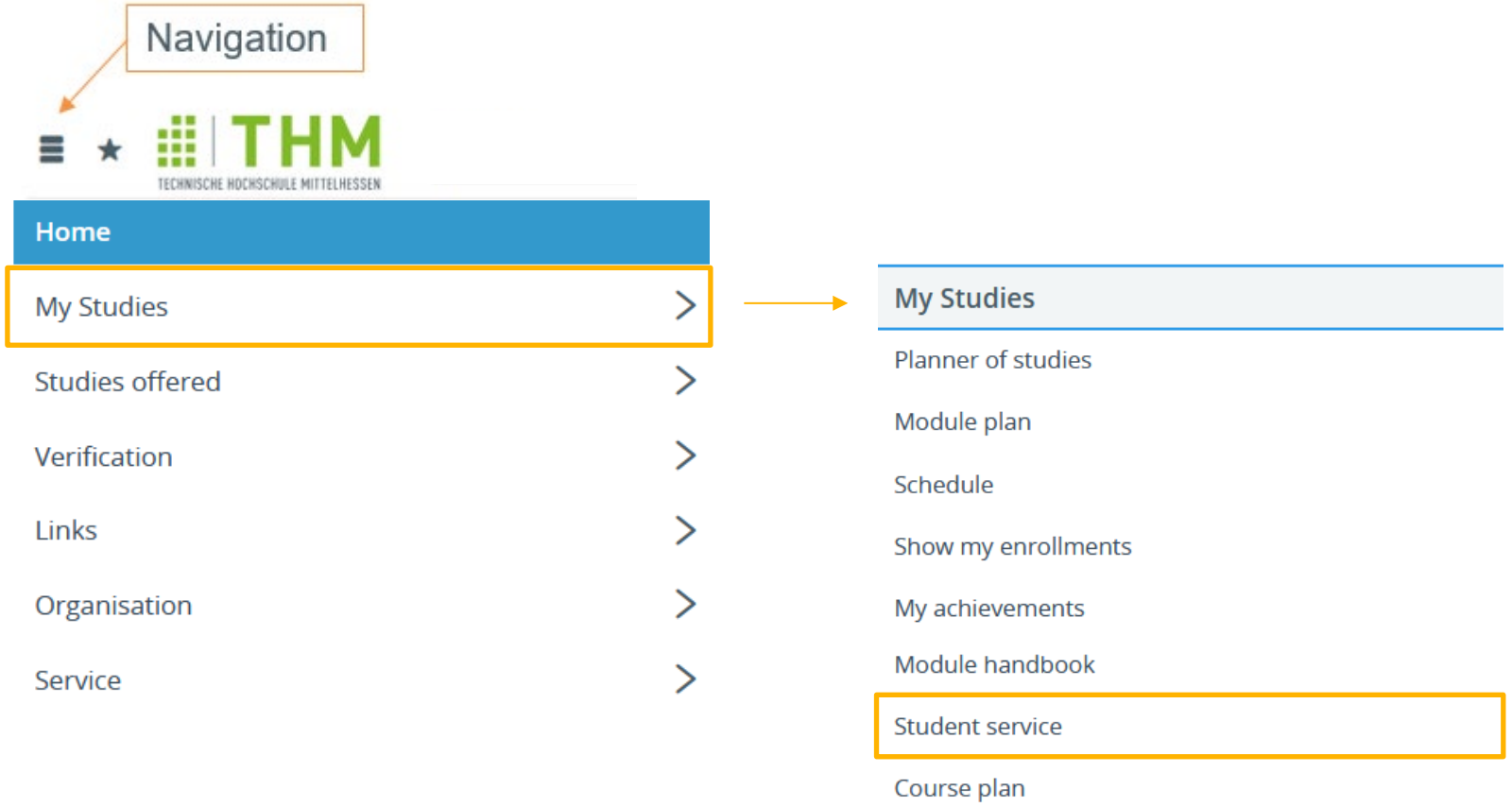
How to navigate through the E-Campus

Landing page – Structure

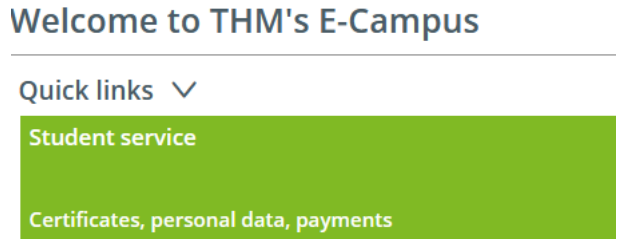


How to navigate through the E-Campus

E-campus → Navigation

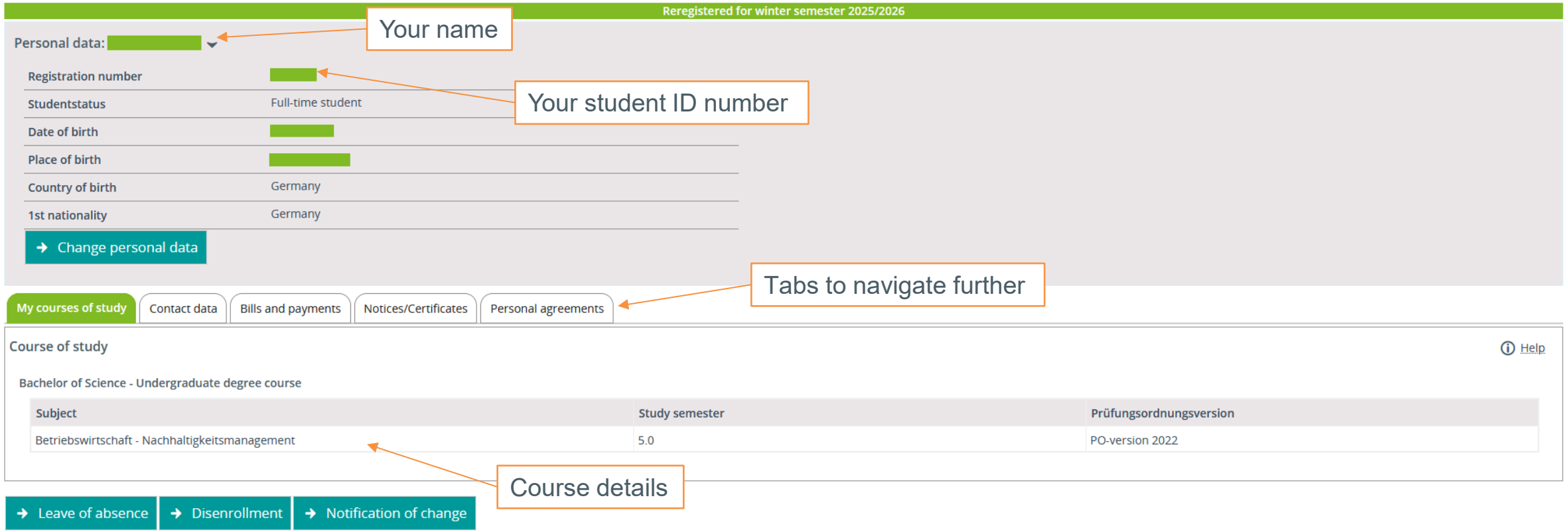


Or you can use the quick link shown on the landingpage:



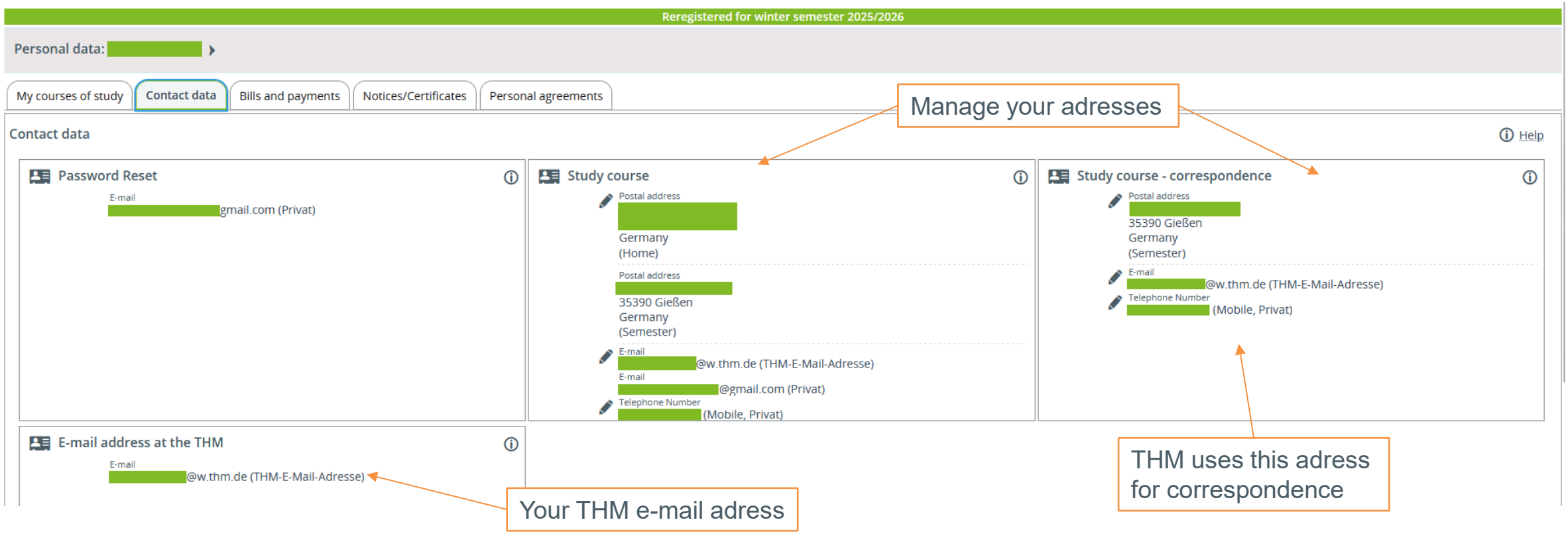
How to check my personal data?

My studies → Student service → personal data



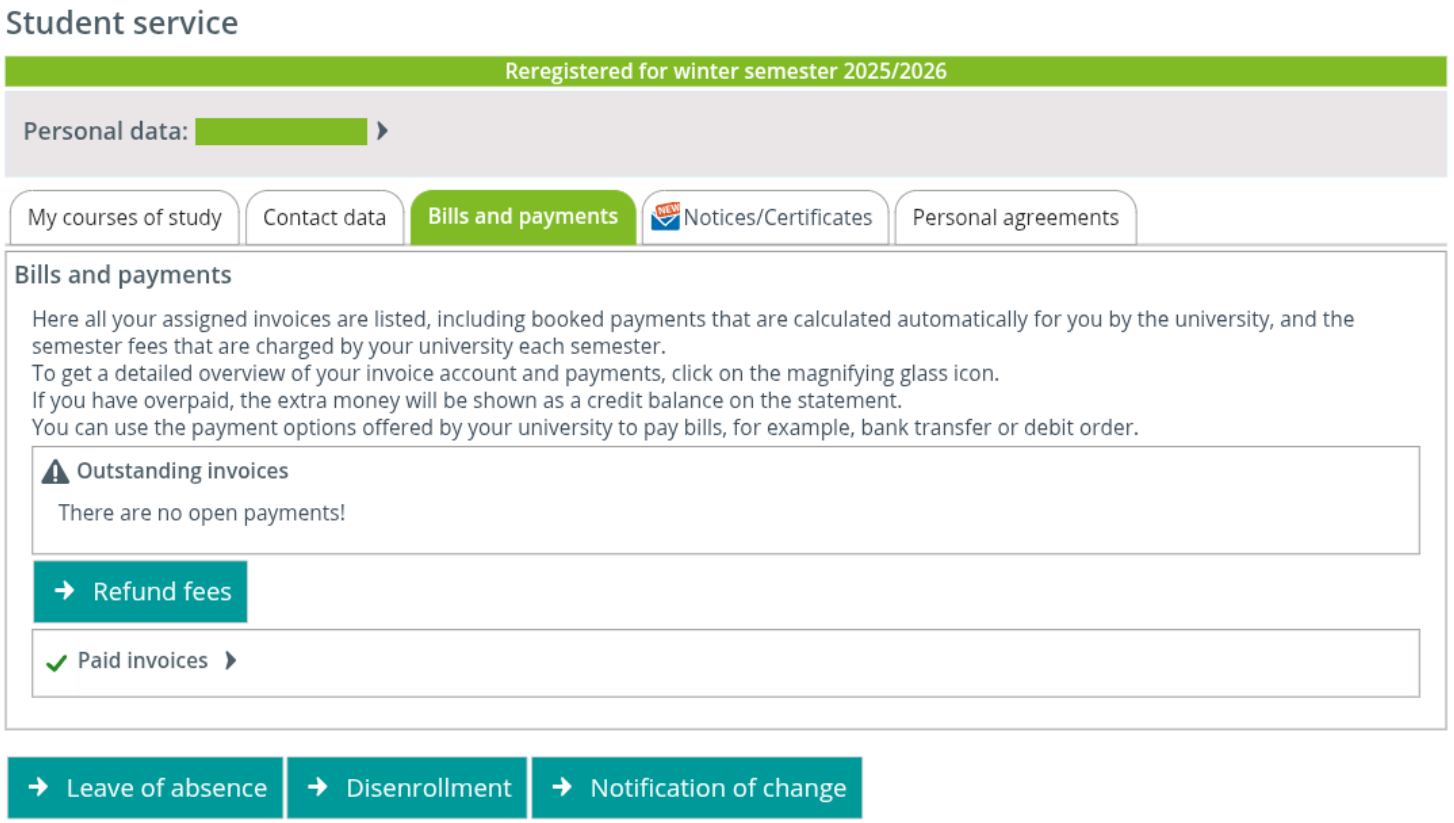
How to manage my contact data?

My studies → Student service → Contact data



How to pay my student fees?

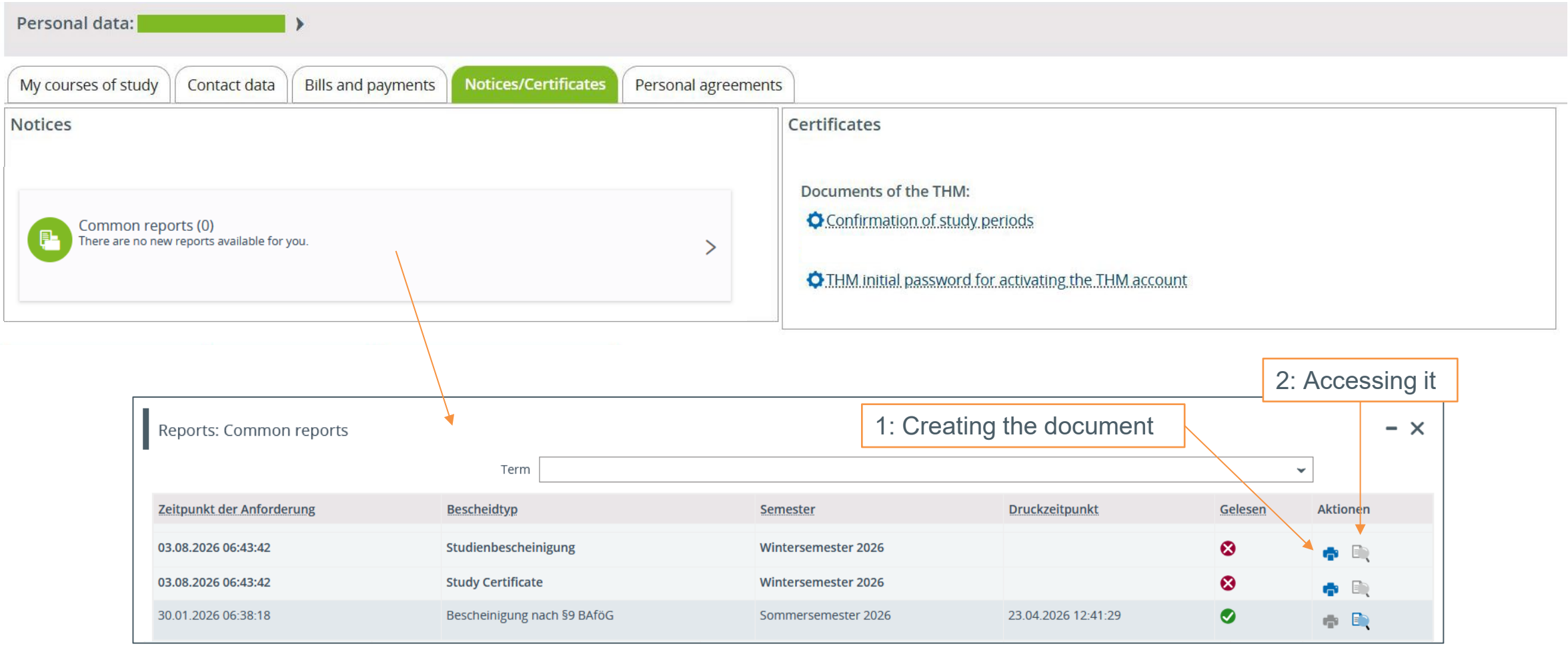
My studies → Student service → Bills and payments



- Semester fee must be paid every semester
- Check your THM e-mails for payment requests
- Outstanding and paid invoices can be found in e-campus

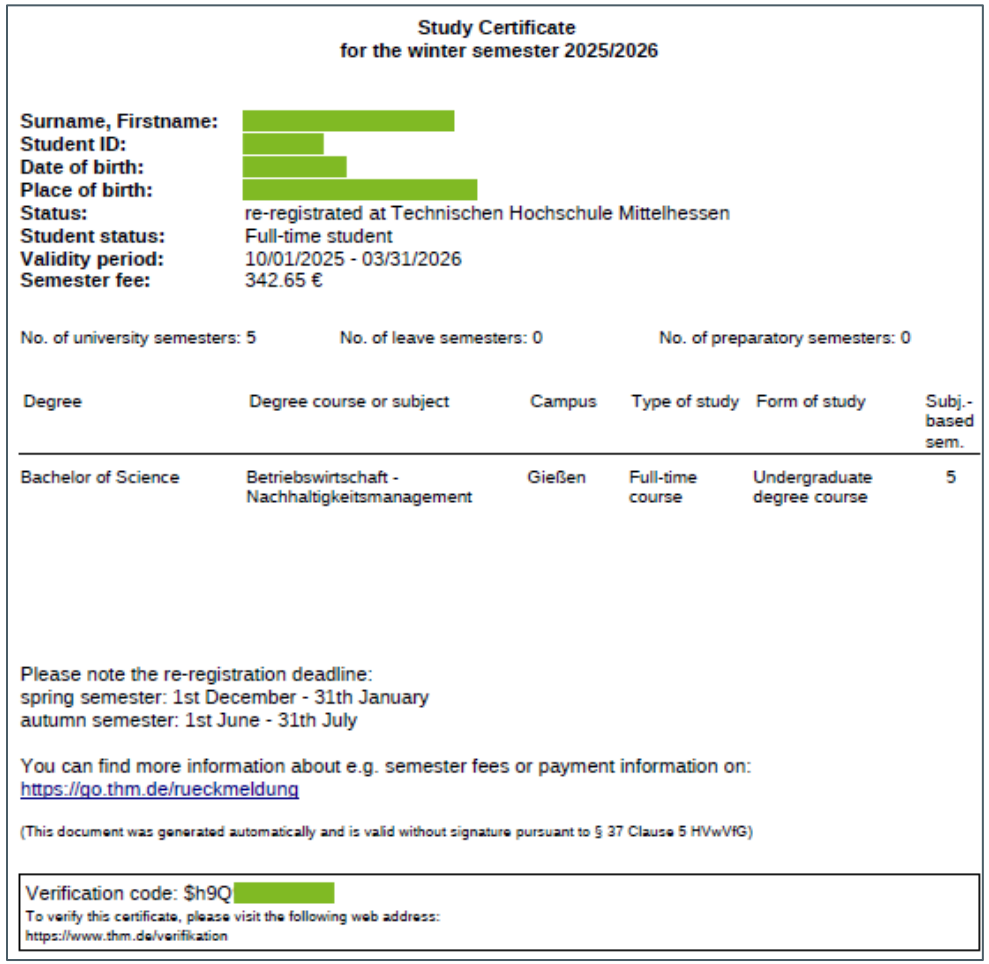
How to get my study certificate?

My studies → Student service → Notices/Certificates → Common reports



How to get my study certificate?

My studies → Student service → Notices/Certificates → Common reports



Study Certificate
for the winter semester 2025/2026

Surname, Firstname: [redacted]
Student ID: [redacted]
Date of birth: [redacted]
Place of birth: [redacted]
Status: re-registrated at Technischen Hochschule Mittelhessen
Student status: Full-time student
Validity period: 10/01/2025 - 03/31/2026
Semester fee: 342.65 €

No. of university semesters: 5 No. of leave semesters: 0 No. of preparatory semesters: 0

Degree	Degree course or subject	Campus	Type of study	Form of study	Subj.-based sem.
Bachelor of Science	Betriebswirtschaft - Nachhaltigkeitsmanagement	Gießen	Full-time course	Undergraduate degree course	5

Please note the re-registration deadline:
spring semester: 1st December - 31th January
autumn semester: 1st June - 31th July

You can find more information about e.g. semester fees or payment information on:
https://go.thm.de/rueckmeldung

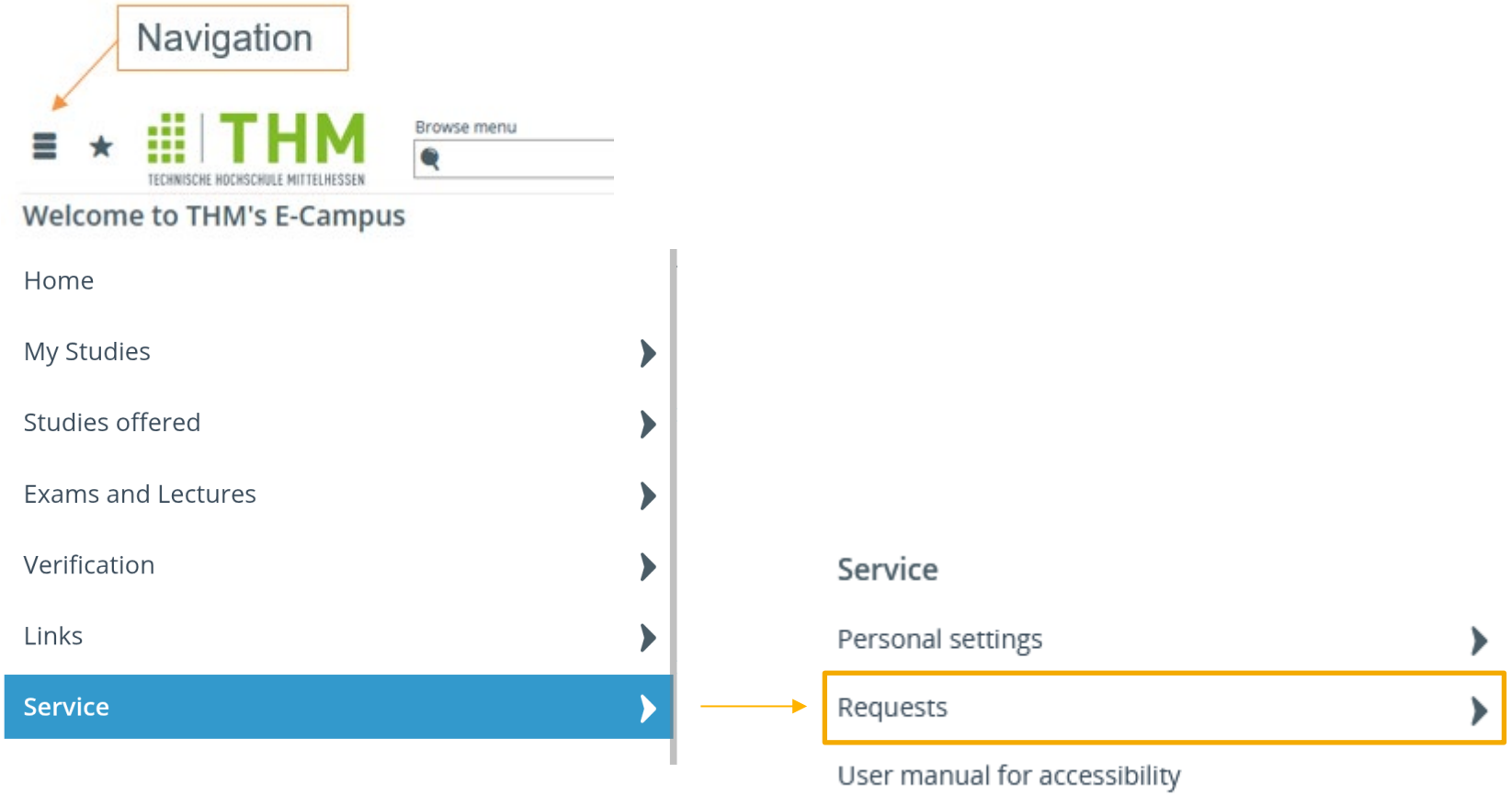
(This document was generated automatically and is valid without signature pursuant to § 37 Clause 5 HVwVfG)

Verification code: $h9Q[redacted]
To verify this certificate, please visit the following web address:
https://www.thm.de/verifikation

- Please download the study certificate each semester to prove your study status
- One study certificate can be used multiple times
- Three types of reports are available each semester: Study Certificate in german; Study Certificate in english; Confirmation of study periods, Study Certificate for BAföG

How to submit a request?

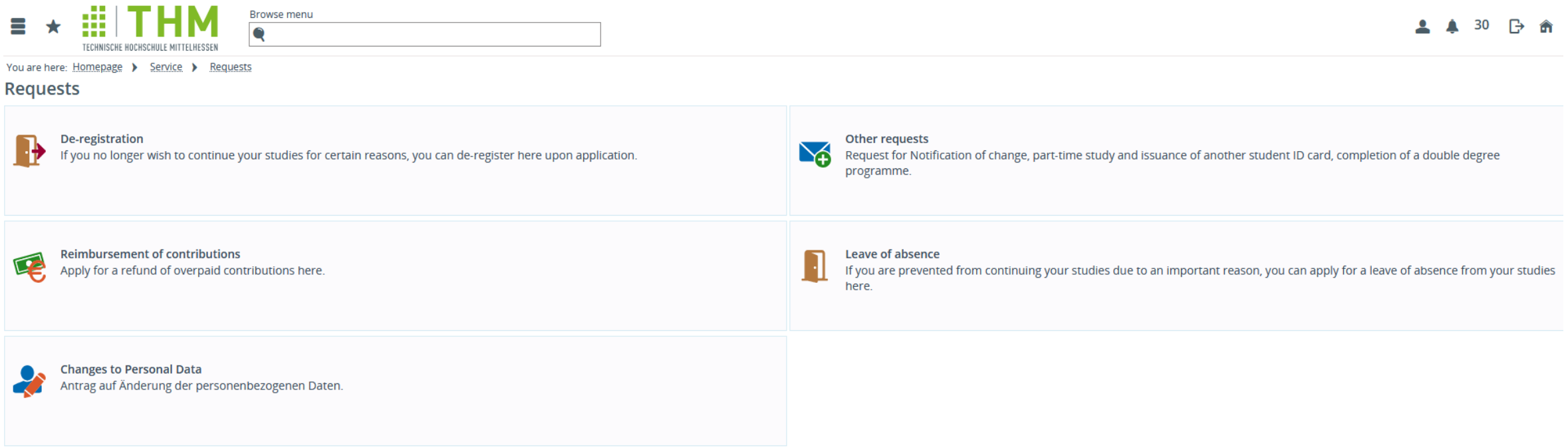
Service → Requests



Or you can use the quick link shown on the landingpage:

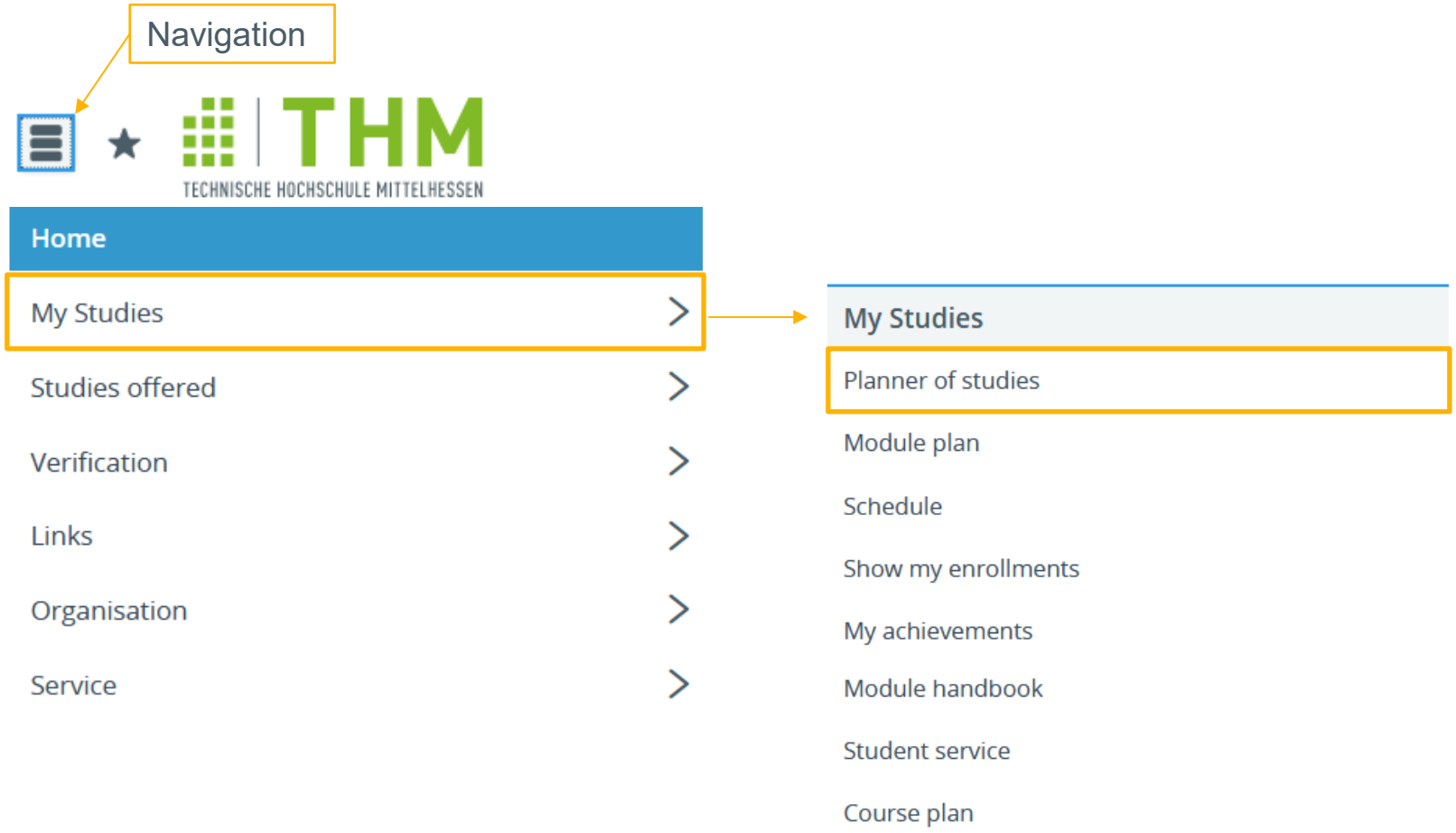
What else can I apply for in the e-campus ?

Service → Requests



How to register for exams?

My Studies → Planer of studies

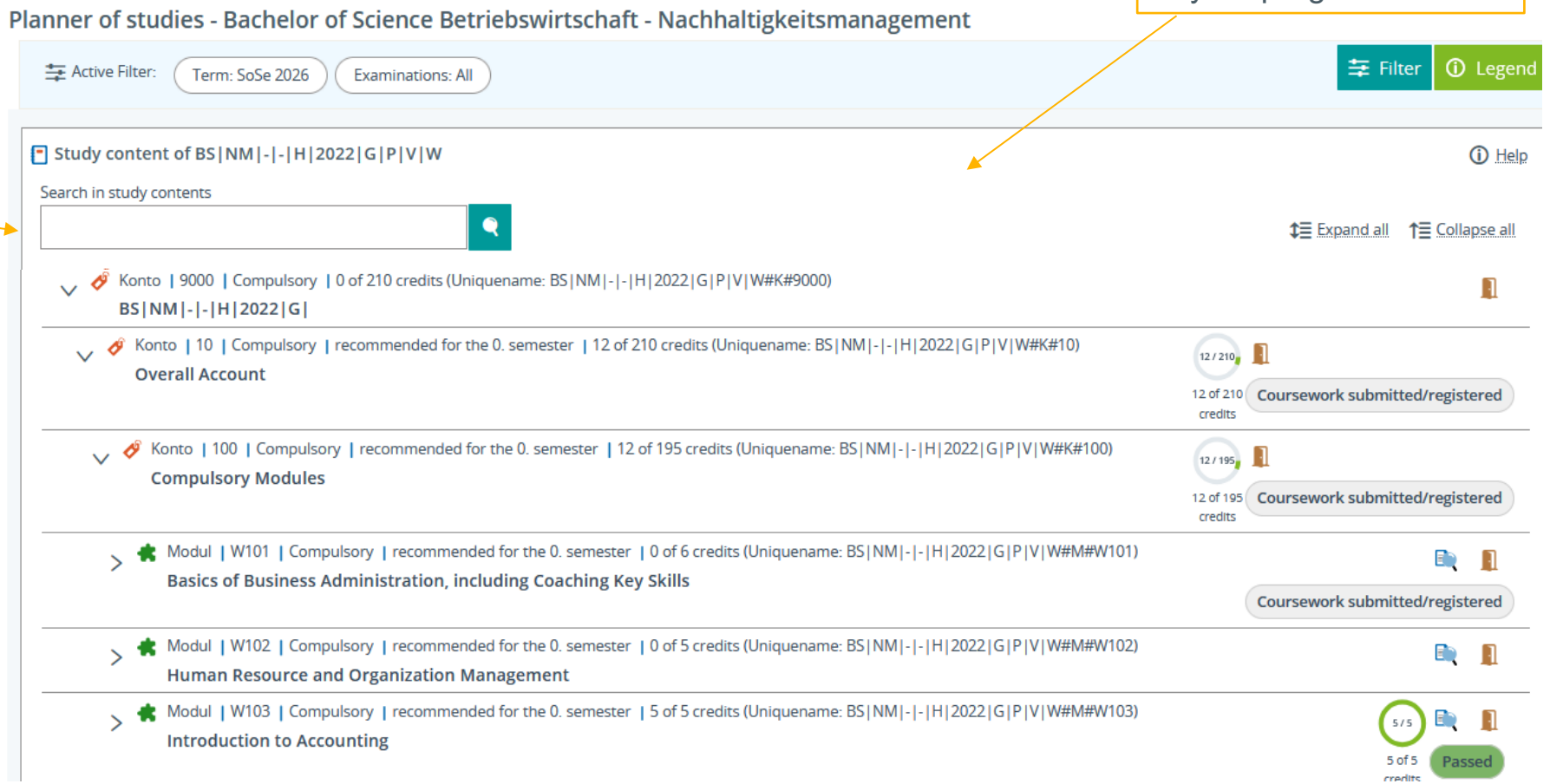


How to register for exams?

My Studies → Planer of studies

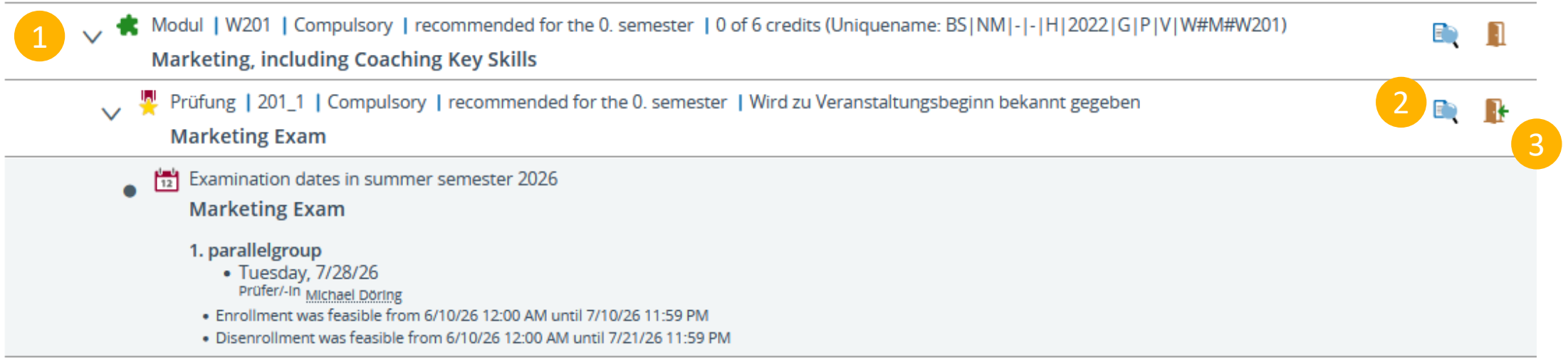
Overview of all modules of your program

Search for module names



How to register for exams?

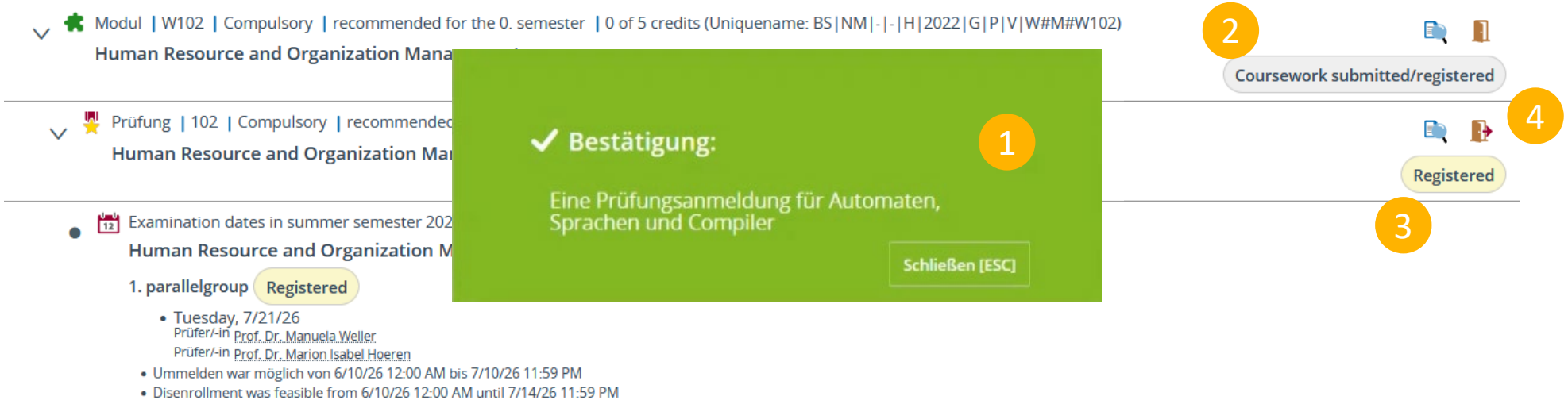
My Studies → Planer of studies



1. Find your module in the planer of studies an expand it
2. Have a look at the details with the magnifying glass
3. To register for the exam, click on the door symbol with the green arrow

How to register for exams?

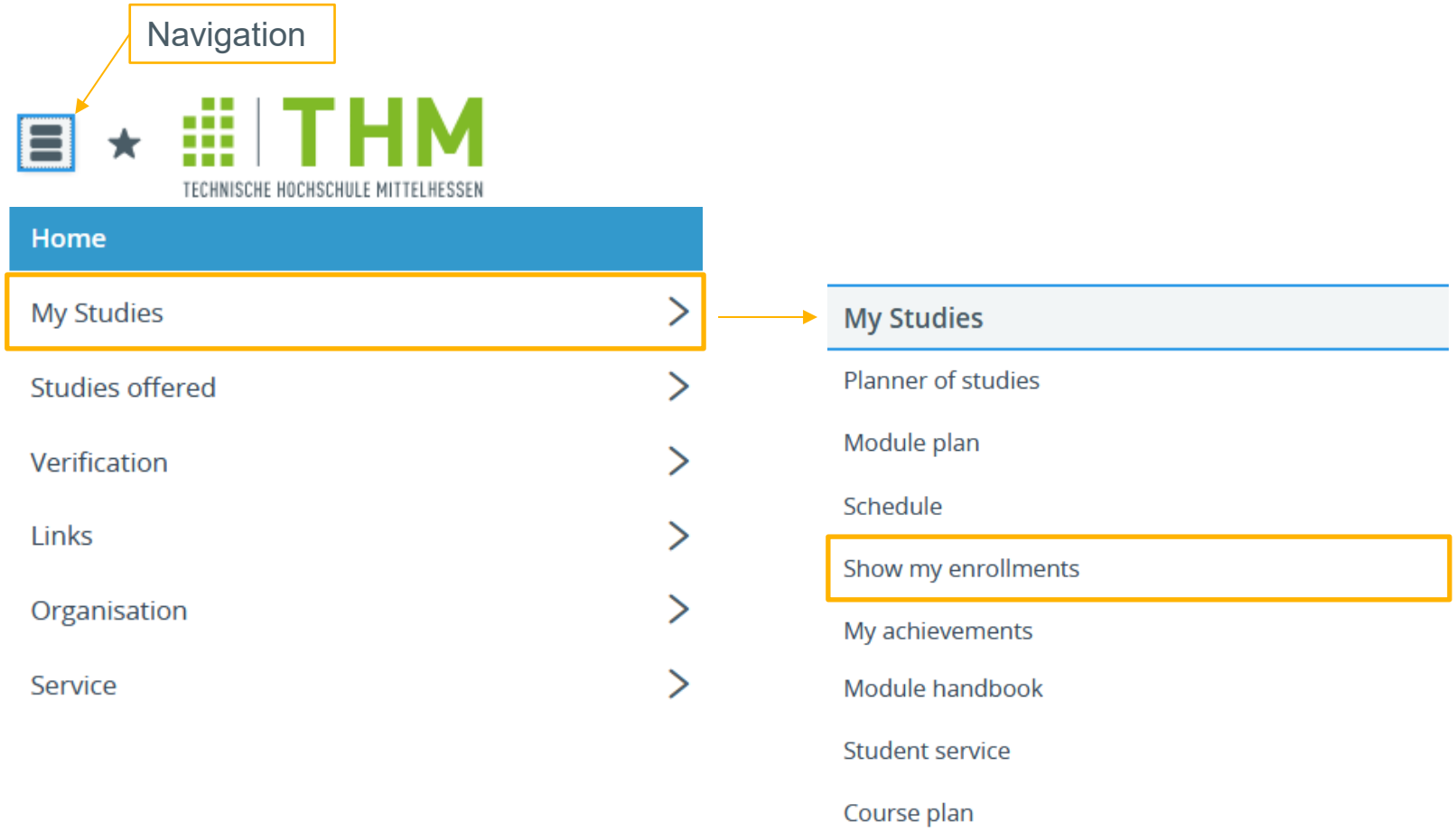
My Studies → Planer of studies



1. You will get a direct confirmation message for the exam registration
2. The coursework is now shown as „submitted/registered“
3. The exam status has changed to „registered“
4. The doorsymbol has changed.
   To deregister, click on the door with the red arrow.

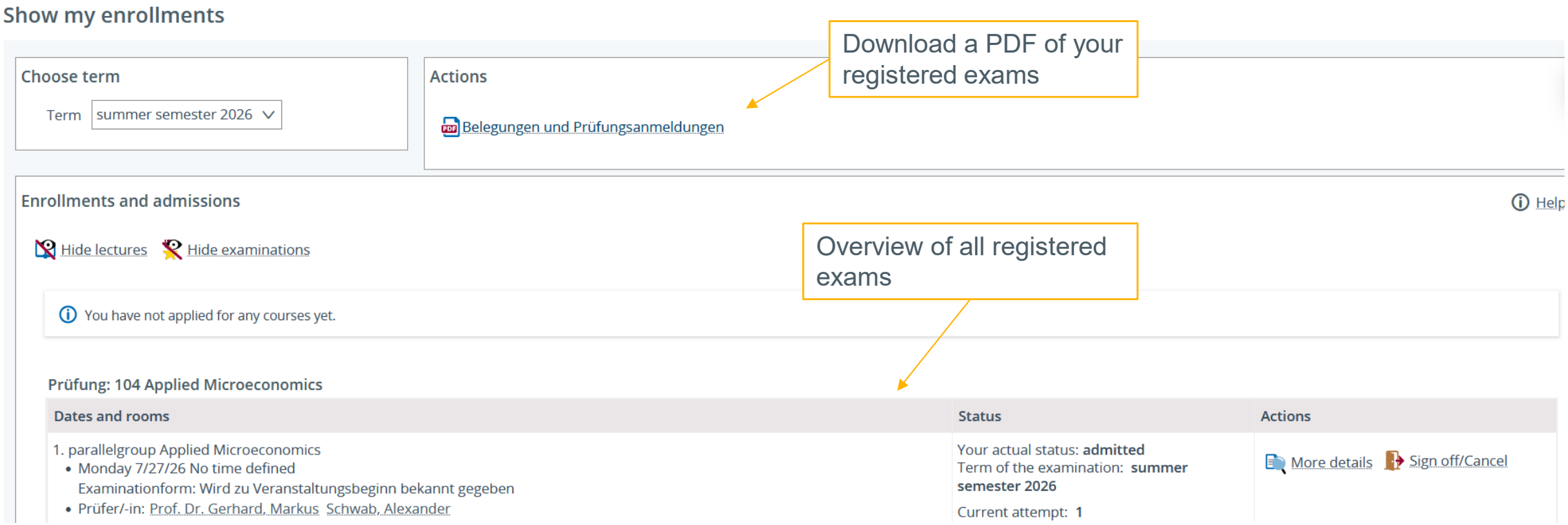
How to check registered exams?

My Studies → Show my enrollments



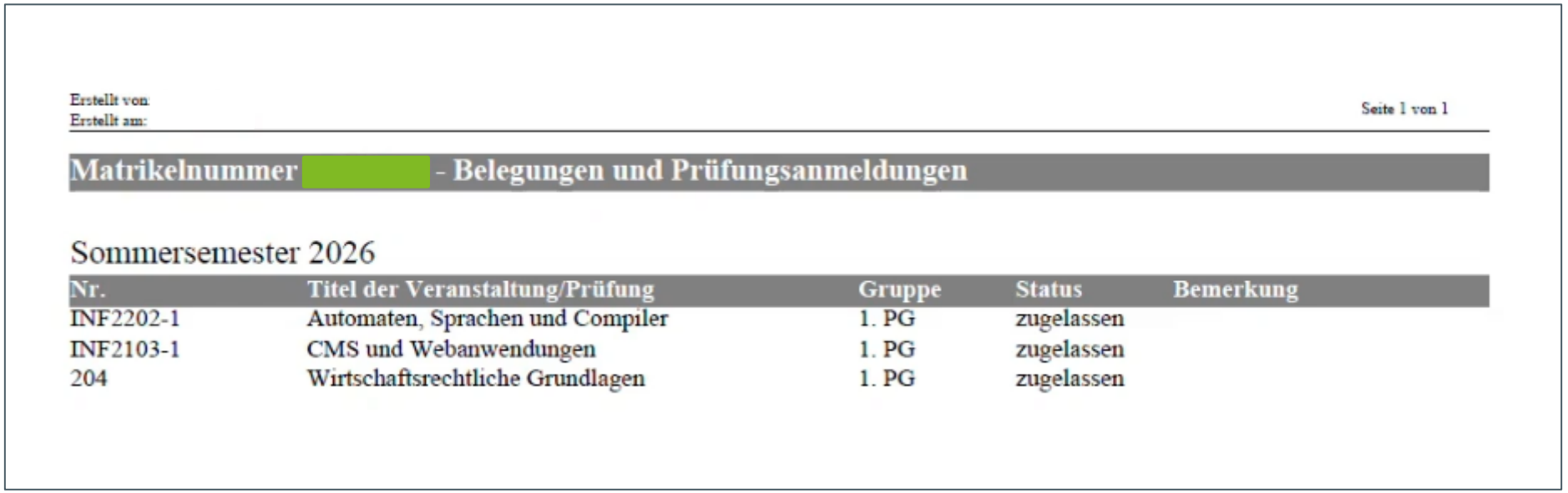
How to check registered exams?

My Studies → Show my enrollments



How to get a document showing the registered exams?

My Studies → Show my enrollments → PDF



Erstellt von:
Erstellt am:

Seite 1 von 1

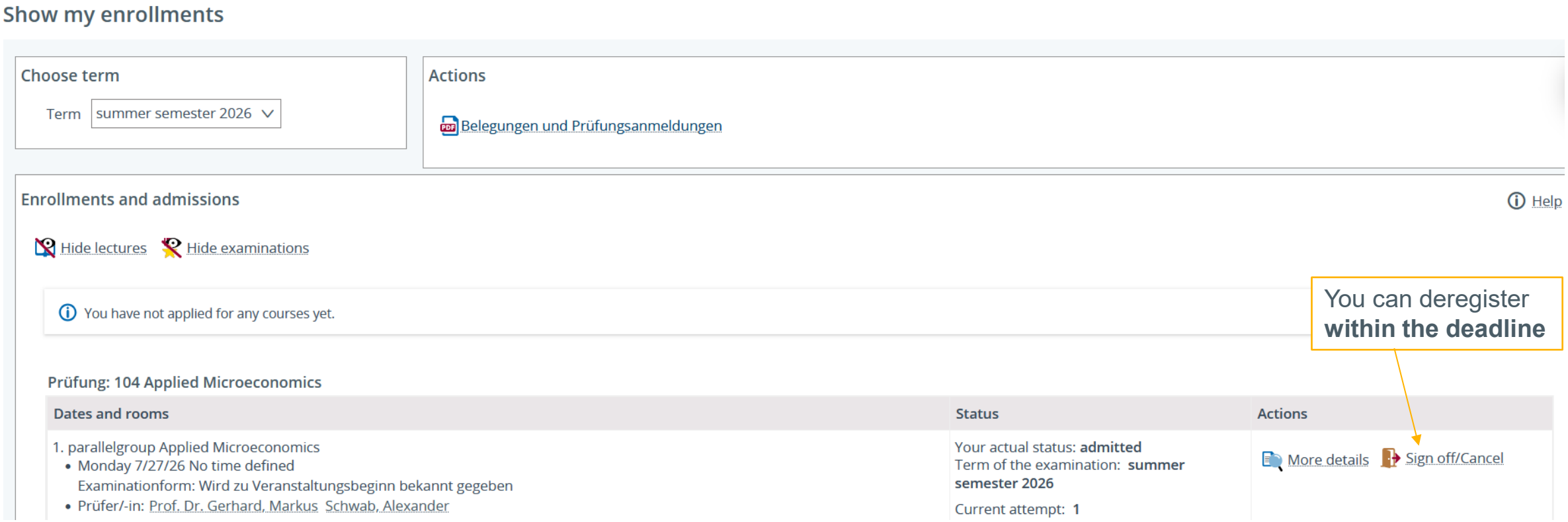
Matrikelnummer [redacted] - Belegungen und Prüfungsanmeldungen

Sommersemester 2026

Nr.	Titel der Veranstaltung/Prüfung	Gruppe	Status	Bemerkung
INF2202-1	Automaten, Sprachen und Compiler	1. PG	zugelassen	
INF2103-1	CMS und Webanwendungen	1. PG	zugelassen	
204	Wirtschaftsrechtliche Grundlagen	1. PG	zugelassen	

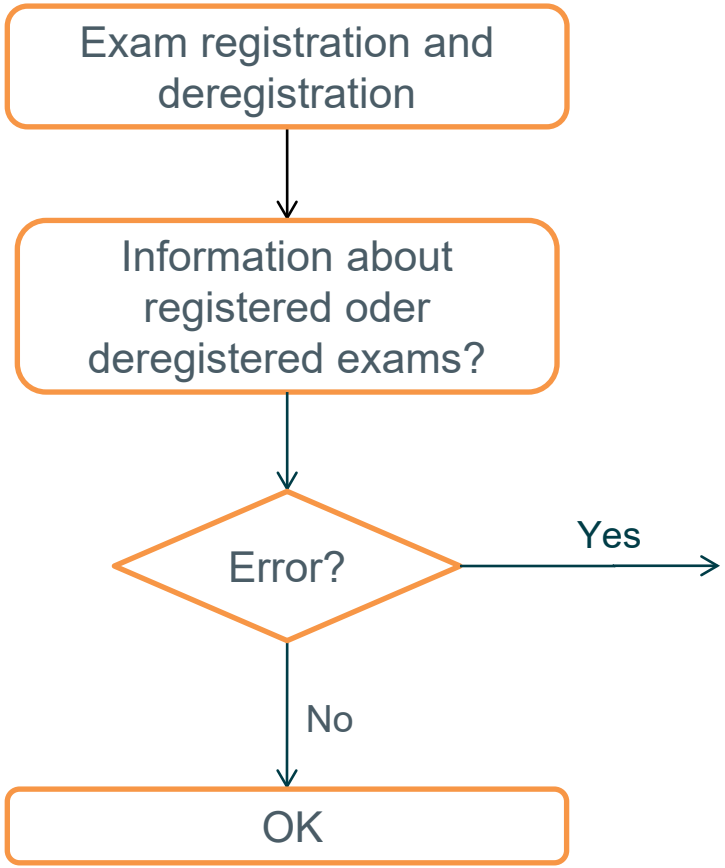
How to deregister for exams?

My Studies → Show my enrollments



How to correct an error in my exam registration?

My Studies → Planer of studies



E-Mail **promptly** to info@thm.de

When did the error occur?
(Date + time)

Is this about registering or deregistering for exams?

Student ID number and exam

Error message, ideally with screenshots if possible.

Possibly a printout of the registered exams.

How to find the medical certificate for exams?

THM-Website→ Examination Office → Applications, information sheets

THM
TECHNISCHE HOCHSCHULE MITTELHESSEN

HOCHSCHULEINHEITLICHER VORDRUCK "ÄRZTLICHES ATTEST"

Formular für die Bescheinigung der Prüfungsunfähigkeit zur Vorlage beim Fachbereichssekretariat / Servicepoint. Das ärztliche Attest kann auch in anderer Form ausgestellt werden, muss dann aber die Anforderungen des hochschuleinheitlichen Vordrucks enthalten.

Das ärztliche Attest ist unverzüglich, spätestens am 3. Werktag nach dem Prüfungstermin, dem Fachbereichssekretariat / Servicepoint vorzulegen. Zusätzliche telefonische Krankmeldungen sind nicht erforderlich.

Wenn Sie eine Prüfungsleistung trotz Vorliegen eines Attests antreten, verliert Ihr Attest seine befreiende Wirkung.

Name, Vorname _____ Matrikelnummer _____

Anschrift (Straße, Hausnummer, PLZ, Wohnort) _____

Bachelor-/Masterstudiengang _____ Fachbereich _____

Von der Ärztin oder dem Arzt auszufüllen:

Meine heutige Untersuchung bei o. g. Patientin oder Patienten hat aus ärztlicher Sicht folgendes ergeben:

Dauer der gesundheitlichen Beeinträchtigung

von _____ (bitte konkretes Datum) voraussichtlich bis _____ (bitte konkretes Datum)

Prüfungsunfähigkeit: ☐ ja ☐ nein

Datum _____ Unterschrift und Praxisstempel der Ärztin oder des Arztes

Bitte beachten Sie: Schwankungen in Tagesform, Prüfungsstress u.ä. sind keine erheblichen Beeinträchtigungen.

Von der oder dem Studierenden auszufüllen:

Bitte geben Sie hier alle angemeldeten Prüfungen an, die innerhalb des oben bescheinigten Zeitraums liegen.

Nr.	Datum	Bezeichnung der Prüfungsleistung/ Modulnummer	Nr.	Datum	Bezeichnung der Prüfungsleistung/ Modulnummer
1			5		
2			6		
3			7		
4			8		

College > Central areas > Central examination office > Applications, information sheets

Applications, information sheets

Recognition of examination results

- Application for recognition of examination results
- Application for recognition
- Recognition of social and community engagement

Joker use

- Information sheet on the use of jokers
- Application for Joker use

Compensation for disadvantages

- Application for compensation for disadvantages

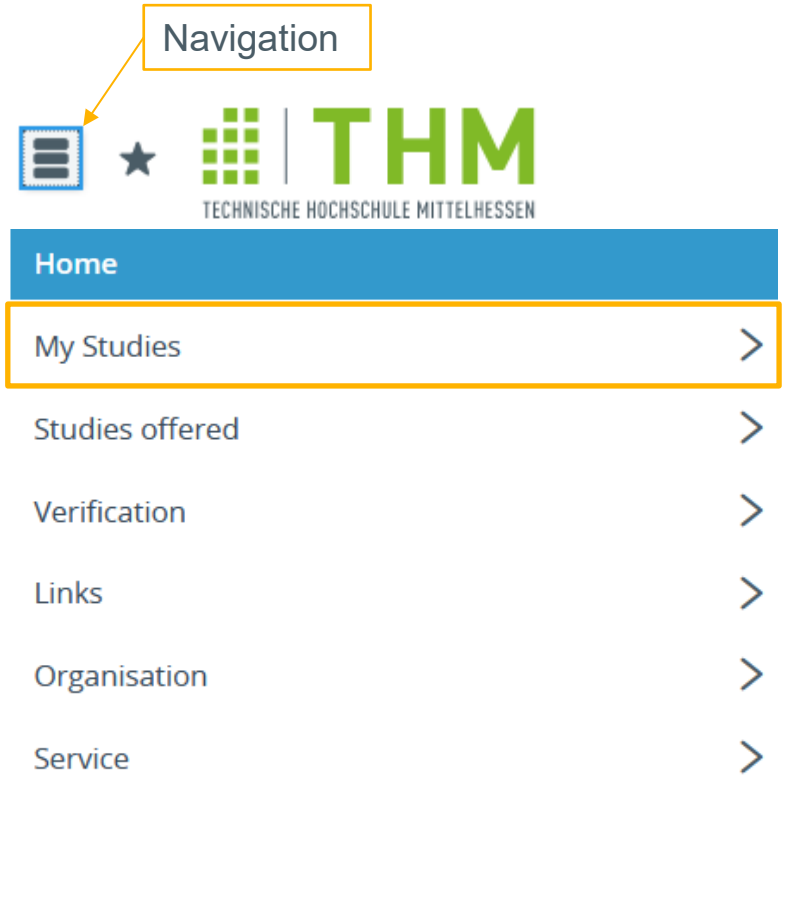
Resignation due to illness, Corona

- Information sheet on resignation due to illness
- INFORMATION SHEET REGARDING PROCEDURES INVOLVING THE INABILITY TO TAKE EXAMINATIONS DUE TO MEDICAL REASONS
- Form for resignation due to illness

go.thm.de/pruefungsamt → Applications, information sheets

How to find details of my modules?

My Studies → Module handbook



You find details of your modules here.

The legally binding module handbook is accessible on the examination office‘s website:

go.thm.de/pruefungsamt

How to find details of my modules?

My Studies → Module handbook

module handbook

Module Descriptions

	Default text	Type of element	Course of study	Degree	
	BS|NM|-|-|H|2022|G|P|V|W	Prüfungsordnung	▪ Abschluß ausserhalb Deutschlands Betriebswirtschaft - Nachhaltigkeitsmanagement ▪ Bachelor of Science Betriebswirtschaft - Nachhaltigkeitsmanagement ▪ Bachelor of Science Betriebswirtschaft - Nachhaltigkeitsmanagement	▪ Degree not obtained in Germany ▪ Bachelor of Science ▪ Bachelor of Science	

Search result: 1 Records | Page 1 Of 1 | Records per page 10

Click here to navigate to the module descriptions

How to find details of my modules?

My Studies → Module handbook

9000 BS|NM|-|-|H|2022|G|		0	210	0
10 Overall Account		0	210	0
100 Compulsory Modules		0	195	0
W101 Basics of Business Administration, including Coaching Key Skills		0	6	5
101_1 Fundamentals of Business Administration (part 1) : Learning Journal	Modulteilprüfung	0	0	0
101_2 Fundamentals of Business Administration (part 2) : Exam	Modulteilprüfung	0	0	0
W102 Human Resource and Organization Management		0	5	4
102 Human Resource and Organization Management	Presentation	0	5	4
W103 Introduction to Accounting		0	5	4
103 Introduction to Accounting	Presentation	0	5	4

Click on the magnifying glass to see details

How to find details of my modules?

My Studies → Module handbook

Modul: Basics of Business Administration, including Coaching Key Skills

Module information	
Type of element	Modul
Mandatory participation	Compulsory
Language	german
*** Title**	Basics of Business Administration, including Coaching Key Skills
Short text	Basics of Business Administration, including Coaching Key Skills
Long text	Basics of Business Administration, including Coaching Key Skills
Number	W101
Course of study	Abschluß ausserhalb Deutschlands Betriebswirtschaft - Nachhaltigkeitsmanagement Bachelor of Science Betriebswirtschaft - Nachhaltigkeitsmanagement Bachelor of Science Betriebswirtschaft - Nachhaltigkeitsmanagement
Organisational unit	Verantwortlicher: THM Business School

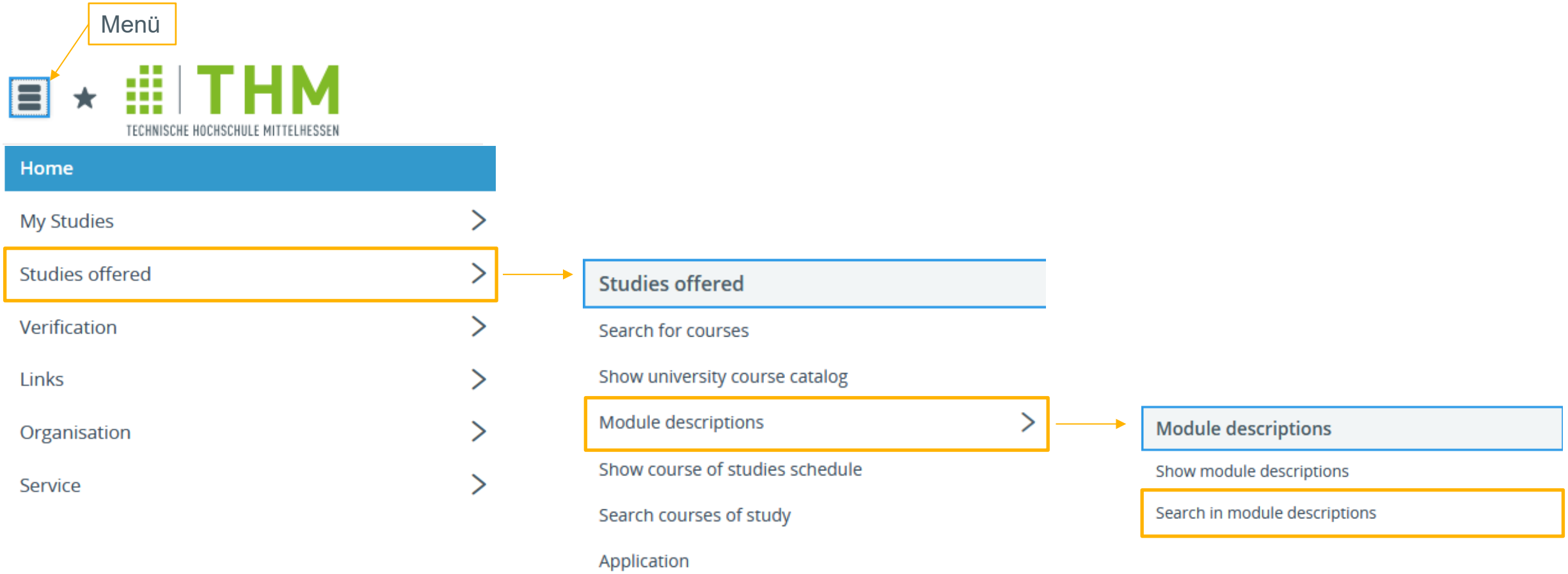
Examinatation information	
Points deducted	
Recommended term of studies	1
Alternative recommended semester	
Last term for first trial of the examination	0
Free trials until term	
Booking points	0
Maximum attempts	1

Connected events

Module details

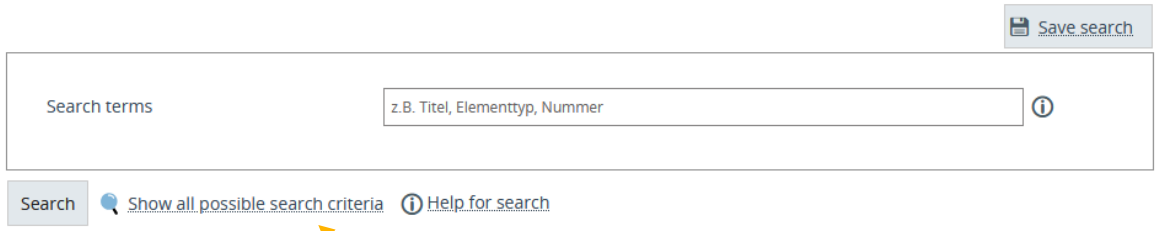
How to register for modules in other programs?

Studies offered → Module descriptions → Search in module descriptions



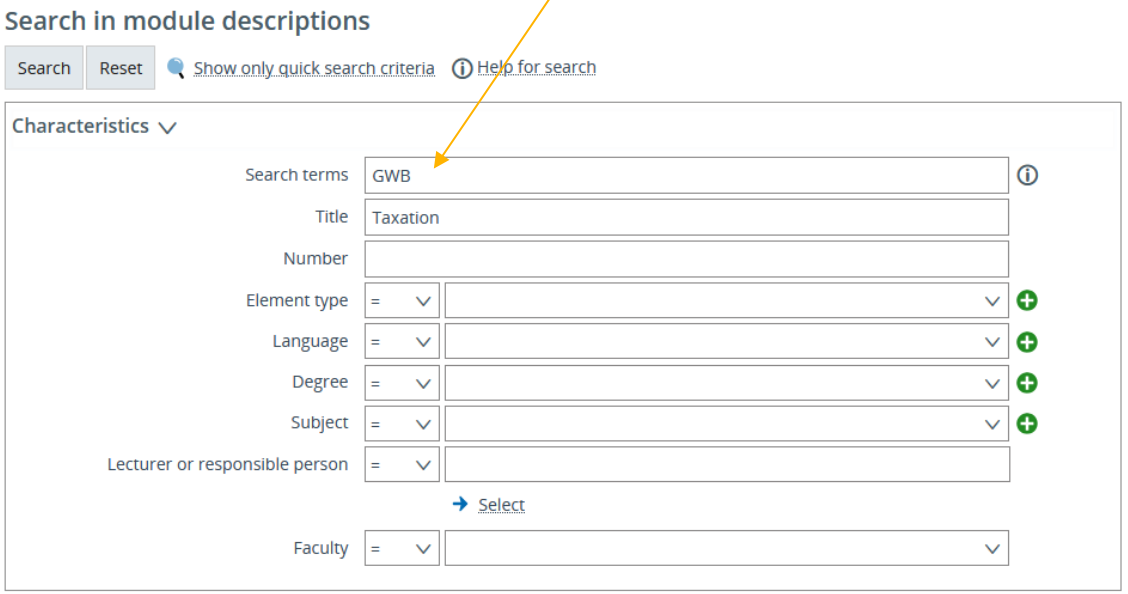
How to register for modules in other programs?

Studies offered → Module descriptions → Search in module descriptions



Click here to find the global electives

The search term „gwb“ stands for global electives and the title is the name of the module you want to take



How to register for modules in other programs?

Studies offered → Module descriptions → Search in module descriptions

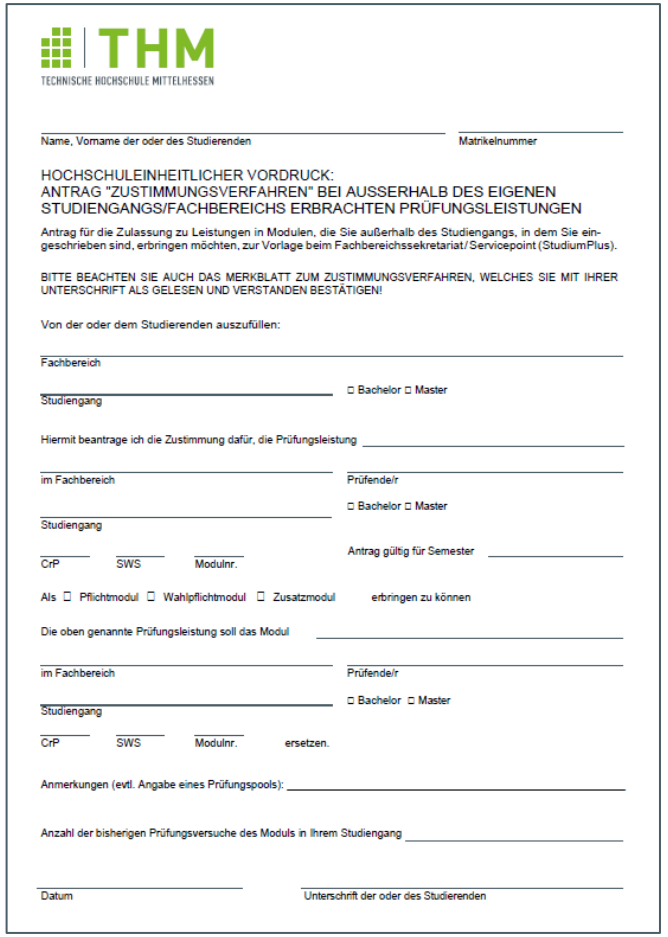
Zustimmungsverfahren

- Information sheet on the approval procedure
- Information Sheet Regarding "Concentration Procedure" for Activities Carried Outside of The Program of Study,

- Application "Approval procedure"
- CONSENT PROCEDURE FOR EXAMINATIONS TAKEN OUTSIDE ONE'S OWN DEGREE PROGRAM/DEPARTMENT,

- Application "Approval procedure for the provision of **Master's modules** in Bachelor's studies"
- UNIVERSITY STANDARD FORM: "Approval procedure for the transfer of **master's modules** during a bachelor's degree"

go.thm.de/pruefungsamt → Applications, information sheets



THM
TECHNISCHE HOCHSCHULE MITTELHESSEN

Name, Vorname der oder des Studierenden _____ Matrikelnummer _____

HOCHSCHULEINHEITLICHER VORDRUCK:
ANTRAG "ZUSTIMMUNGSVERFAHREN" BEI AUSSERHALB DES EIGENEN STUDIENGANGS/FACHBEREICHS ERBRACHTEN PRÜFUNGSLEISTUNGEN

Antrag für die Zulassung zu Leistungen in Modulen, die Sie außerhalb des Studiengangs, in dem Sie eingeschrieben sind, erbringen möchten, zur Vorlage beim Fachbereichssekretariat/Servicepoint (StudiumPlus).

BITTE BEACHTEN SIE AUCH DAS MERKBLATT ZUM ZUSTIMMUNGSVERFAHREN, WELCHES SIE MIT IHRER UNTERSCHRIFT ALS GELESEN UND VERSTANDEN BESTÄTIGEN!

Von der oder dem Studierenden auszufüllen:

Fachbereich _____

Studiengang _____ ☐ Bachelor ☐ Master

Hiermit beantrage ich die Zustimmung dafür, die Prüfungsleistung _____

im Fachbereich _____ Prüfende/r _____

Studiengang _____ ☐ Bachelor ☐ Master

CrP _____ SWS _____ Modulnr. _____ Antrag gültig für Semester _____

Als ☐ Pflichtmodul ☐ Wahlpflichtmodul ☐ Zusatzmodul erbringen zu können

Die oben genannte Prüfungsleistung soll das Modul _____

im Fachbereich _____ Prüfende/r _____

Studiengang _____ ☐ Bachelor ☐ Master

CrP _____ SWS _____ Modulnr. _____ ersetzen.

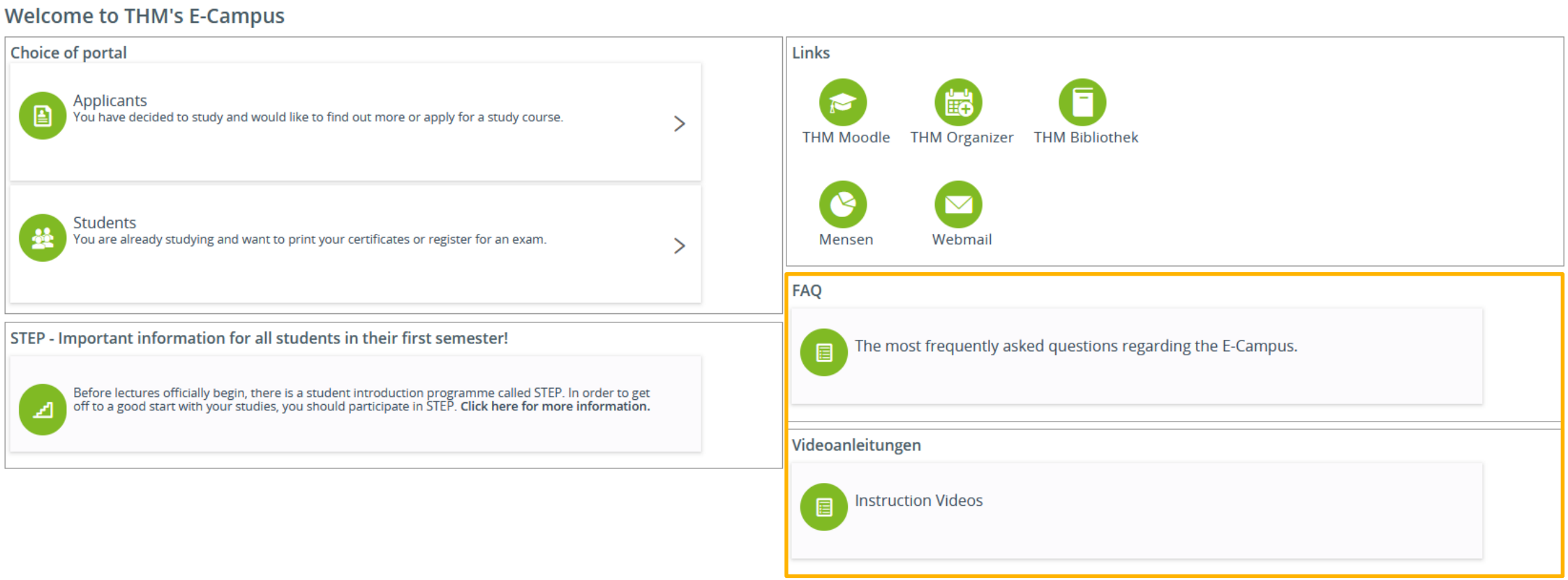
Anmerkungen (evtl. Angabe eines Prüfungspools): _____

Anzahl der bisherigen Prüfungsversuche des Moduls in Ihrem Studiengang _____

Datum _____ Unterschrift der oder des Studierenden _____

Where can I find instruction videos about the e-campus?

E-Campus landingpage → Instruction videos and FAQ



Further Information and support

- **All information about the e-campus:**
  go.thm.de/ecampus
- **Ersti-Portal („Freshman portal“):**
  www.thm.de/ersti
- **IT-Support at InfoCenter:**
  www.thm.de/infocenter
- **Technical support regarding e-campus:**
  info@thm.de

Any further questions? ☺

www.thm.de/info

InfoCenter, Campus Gießen
Phone: +49 641 309 7777
E-Mail: info@thm.de
Building A22

InfoCenter, Campus Friedberg
Phone: +49 6031 604 7777
E-Mail: info@thm.de
Building A3, hallway